

## **Farmers' Market Assistant and Kids' Activities Coordinator Job Opportunity**

Employer: Centre for Local Food Initiatives

Location: Toronto

Start date: May 5, 2014

Application Deadline: Tuesday April 8, 2014

We are looking for an enthusiastic, creative and outgoing multi-talented people person to assist with a variety of tasks at our farmers' market and with the organizing and coordination of our kids' activities table in particular.

The Withrow Park Farmers' Market is an upbeat outdoor neighbourhood community place featuring fresh local and sustainably grown produce, meat, dairy, and prepared foods. The market is open every Saturday 9 a.m. to 1 p.m., rain or shine, from late May to late October, and serves the wider Riverdale community. We are looking for a local food lover and farmers' market enthusiast who loves working with kids to join our team.

### Position Details:

- Providing positive learning experiences for children (2-10 years of age) through imaginative and eco-friendly craft activities during Market hours
- Recruiting, supervising and co-ordinating kids' activities volunteers
- Independent planning of the market's children's activities and schedule with input from immediate supervisors, CLFI board and Market committee members
- Outreach to local businesses and community groups in order to develop partnerships for participation in kids' activities
- Assisting the market manager by independently opening or closing the Market on occasional Saturdays
- Assisting the market manager with the promotion of the Market through social media, such as facebook and twitter

### Qualifications:

- Excellent interpersonal, written and verbal communication skills
- Enthusiastic, outgoing, flexible and creative
- Experience in leadership and in coordinating volunteers and working with children
- Dependable and punctual with good time management and organizational skills
- Ability to work well in a team with people of different ages and from different backgrounds
- Experience with and/or interest in children's education and event planning are assets
- Experience with and/or interest in community building, local food issues, farmers' markets, and other related environmental issues an asset
- Proficient in the use of Microsoft Office, the Internet and social media

A mobile phone with your own plan and access to a computer and Internet are required.

The market assistant will report to and work with the market manager and the CLFI Project Coordinator. This is a part-time, seasonal position.

Duration: May 5 to October 25

Salary: \$13/h, 8h/week

Please direct your resume with cover letter as one document in PDF or Word format to the attention of the CLFI Market Hiring Committee, subject line "WPFM assistant job", and send it to [office.clfi\[at\]gmail.com](mailto:office.clfi[at]gmail.com).

Although we would like to be able to respond to everyone, we thank all applicants and advise that only those selected for an interview will be contacted. No inquiries, please.